

# Plumbrook Elementary School

Utica Community Schools

39660 Spalding Drive

Sterling Heights, MI 48313

**Mission Statement:** Plumbrook Elementary will create a positive working relationship with students, staff, and community focusing on respect, diversity, and teamwork. Our mission is to provide every student with a quality educational experience in a safe, challenging, and engaging environment.

**Belief Statements:** Every child will learn and achieve. The School, Parents, and Community are a team in the learning process. Excellence is expected and celebrated. Data is used to drive and guide instruction.

**DR. MELISSA LABADIE**  
Principal

**Main Office: 586-797-6000**  
**Absence Line: 586-797-6099**

**December 2, 2019**

**Dear Plumbrook Families:**

This year seems to be flying past. November has been a busy month filled with many additional activities and events... Voting Day -Parent-Teacher Conferences- Scholastic Book Fair - Coin Wars for Books – Spirit Wear – Pasta Fundraiser - Art to Remember Fundraiser - Charitable Organizations Collection (through December 10<sup>th</sup>) – upcoming Detroit Red Wings fundraiser - and the first school break of the year – Thanksgiving - and the beginning of a very special time of year – the holiday season!

**Many Thanks....** To the Rocho family for donating 8 large totes full of food yummys for 8 Plumbrook families this holiday season. Much appreciated.

**Many Thanks....** Parent Group for organizing the many activities that bring our community together this school year. December is a busy month for PEP with the Bagel Days, Santa Holiday Movie Night, and the Santa Shop. Please contact the PEP committee if you have time to help with these activities.

**Many Thanks...** PBIS team for organizing and running the Pasta Fund Raiser and thank you parents for participating in this fund raiser! The money will be used to help our school provide instructional resources for students and teachers.

**Many Thanks...** Student Council for hosting our Charitable Organizations Drive, and Parents, Students, and Staff for participating in donating during this Holiday Season. Plumbrook is participating in the donation's programs

- Kiwanis Can-Food Drive
- Mitten Tree
- Marine's Toys for Tots Program

Please feel free to send in your donations in with your child or drop off in the main office.

**Parent Information....**

## **Communication**

UCS supports electronic communication as a very effective way to communicate with our families through email news updates, electronic phone calls, and text messages. Please be certain that your email address is up to date and your phone numbers are current, so that you can receive valuable and timely school information.

### **PowerSchool Parent Portal**

If you do not have access to PowerSchool Parent Portal, please stop into the school office to pick up the login information between 9:00 and 2:00 p.m. Parent Portal is the key to receiving student academic updates: progress reports and report cards.

**Positive Behavior Support and The Elementary School Parent and Student Handbook...** Please take time each day to discuss with your child their school day and celebrate the successes and reinforce positive behavior choices. Know that the teachers, staff, and I continue to work with the children on creating a safe, healthy, and positive learning experience for all children. Please continue to spend time reviewing the handbook with your child. Should you have any questions or need clarification please do not hesitate to contact the office at 586-797-6000.

**Recess and Cold Weather Wear...** Please make sure your child is dressed properly for the cold weather: coat, hat, gloves, scarves, snow pants, and boots. The children go outside for recess all winter long as the temperature permits.

### **Plumbrook Parking Lot Procedures**

Just a reminder to **park only in designated parking spaces**. Be remember not to park, stand, or wait for students in the bus lane or the yellow stripped parking spaces. The yellow stripped bus lane designates the beginning of the drop-off/pick-up lane for easy student drop off/pick up before/after school.

At the end of the school day, we ask that parents park their vehicles in the school lot and walk up to their child's exit door to safely walk their child to their vehicle. If you leave your car for any reason, please remember to turn off the car and take your keys. **Please drive with extreme caution** as students and parents are crossing the parking lot.

Should your child need to be dismissed early, please let their teacher know in advance if possible. It will be necessary for you to report to the school office and sign your child out. At that time, your child will be called down to the office for dismissal. Should your child return to school the same day it will be necessary to come into the office and sign them back in.

### **Administration of Medicine**

Parents should administer medication to their children at home. If this is not possible, the school may administer their prescription or non-prescription medicine **only** when authorized by the student's parent/guardian. Requests must be made by completing an Authorization for Medication form available in the office and signed by a physician.

As a part of the Utica Community Schools, we hold high expectations regarding the success and achievement of all our students. Our staff strives to provide the most positive learning environment possible for academic, social, and behavioral growth. We value a strong partnership between home and school based on two-way communication, cooperation, and trust.

Please do not hesitate to stop in or call if you have a question, concern, or would like to support any of the activities planned for this year. By working together as a team this will be a very successful school year for all our children.

**Classroom Holiday Parties....** It is a tradition at Plumbrook to end December with a Classroom Holiday Party. Please check with your child's teacher on the date and details.

**\*Are you interested in helping in your child's school/school district - two opportunities below 😊**

**1. Lunch/Recess Supervisors Wanted!**

We are looking for an additional 3 lunch room/playground supervisors to help a few days a week. If you are interested, PLEASE contact the office (586-797-6000) and we will help you get processed through EDU Staff.

**2. Bus Drivers Wanted!**



**DRIVE THE FUTURE**  
**Become a School Bus Driver**



- Earn up to \$19 per hour
- Paid training & holidays
- Part time - potential to earn extra hours
- Retirement benefits
- Enjoy summers off

For more information call 586-797-1130

**Apply today at [jobs.uticak12.org](https://jobs.uticak12.org)**

Take some time during this holiday season to reflect, relax, and recharge for the New Year!

*Dr. Melissa Labadie*

**PLUMBROOK KNIGHT  
HAPPENINGS**

December	
2	Case Yoga – Music Room – 3:20
3	Bear Den – Cub Scouts 6:00
4	5 <sup>th</sup> Grade field trip to DIA 10:10 Gym Concert Dress Rehearsal 12: 40 Healthy Kids 3:15 Young Rembrandts 3:20 Destination Imagination 3:30 PEP Meeting 3:30 Cub Scouts – Tiger/Wolf Den 5:30
5	PEP Bagel Sale Lockdown Practice Drill 1:30 ATG Media Center 3:15
6	PEP Movie Night 4:30 Scout Parent Committee 6:00
7	PBIS Tier II Group Data Review 11:15 Bear Den/Cub Scouts 6:00
8	Destination Imagination 3:30 Cub Scouts – tiger/Wolf Den 5:30 PEP Meeting 7:00
9	PEP Santa Shop-ISM Girl Scouts Daisy/Brownie 5:45
10	PEP Sant Shop – ISM Concert Set-up Night 3:15 Bear Den – Cub Scouts 6:00
11	PEP Santa Shop-ISM Concert Set-Up 12:40 Young Rembrandts 3:20 Destination Imagination 3:30 Cub Scouts – Tiger/Wolf Den 5:30 First Grade Christmas Vocal Concert 6:00 Third Grade Christmas Vocal Concert 7:15
12	PEP Santa Shop Kiwanis Food Pick Up Day
13	PEP Santa Shop Red Wing Assembly 10:00
16	Girl Scouts - Cadettes 3:15
18	Healthy Kids Club 3:15 Destination Imagination 3:30
19	ATG – Media Center 3:15
January 2020	
2	Return to School – Happy New Year!
6	Girl Scouts - Cadettes 3:15 Girl Scouts - Daisy/Brownies 5:45
7	Tier II Core Group Data 11:15 Bear Den – Cub Scouts 6:00
8	Destination Imagination 3:30 Cub Scouts – Tiger/Wolf Den 5:30

	PEP Meeting 7:00
9	PEP Bagel Sale ATG Media Center 3:15
14	Bear Den – Cub Scouts 6:00
15	Destination Imagination 3:30
16	Half Day of School
17	Half Day of School
20	Martin Luther King Day – No School
22	Destination Imagination 3:30 Cub Scouts – Tiger/Wolf Den 5:30
23	KIP Refresher ATG Media Center 3:15
27	Girl Scouts - Cadettes 3:15
29	Destination Imagination 3:15
30	Math Grade Level Meetings Lockdown Practice Drill 1:00
February	
2	Ground Hog Day!
3	Girl Scouts – Daisy/Brownies 5:45
4	Tier II Core Group Data 11:15 Bear Den – Cub Scouts 6:00
5	Destination Imagination 3:30 PEP Meeting 3:30 Cub Scouts – tiger/Wolf Den 5;30
6	PEP Bagel Sale ATG Media Center 3:15
7	Scout Parent Committee Meeting 6:00
10	Girl Scouts – Cadettes 3:15
12	COUNT DAY! Destination Imagination 3:30
14	Valentine’s Day PEP Dance 4:30
17	Mid-Winter Break
24	Return from Mid-Winter Break! Girl Scouts – Cadettes 3:15
26	4 <sup>th</sup> Grade Field Trip – Orchestra Hall 9:40 Destination Imagination 3:30
28	Cub Scout – Gym 6:00