

Plumbrook Elementary School

Utica Community Schools

39660 Spalding Drive

Sterling Heights, MI 48313

Mission Statement: Plumbrook Elementary will create a positive working relationship with students, staff, and community focusing on respect, diversity, and teamwork. Our mission is to provide every student with a quality educational experience in a safe, challenging, and engaging environment.

Belief Statements: Every child will learn and achieve. The School, Parents, and Community are a team in the learning process. Excellence is expected and celebrated. Data is used to drive and guide instruction.

DR. MELISSA LABADIE
Principal

Main Office: 586-797-6000
Absence Line: 586-797-6099

January 6, 2020

Dear Plumbrook Families:

I hope you and your family enjoyed the long Holiday Break and had a Happy New Year – Welcome 2020!

Many Thanks... PEP for organizing the many activities that support our students: Santa Holiday Movie Night, Bagel Days, Restaurant Nights, and the Santa Shop. The PEP group has many more activities planned, so please don't hesitate to contact the PEP committee if you have time to help with these activities (plumbrookpep@outlook.com).

Many Thanks... Student Council for hosting our Charitable Organizations Drive, and Parents, Students, and Staff for participating in donating during this Holiday Season.

- Kiwanis Can-Food Drive
- Mitten Tree
- Marine's Toys for Tots Program

As always, I want to thank you our many families and our fabulous staff and teachers for the gift of time and resources. It is truly amazing to be a part of the Plumbrook community.

Parent Information....

Absences Reminder... Your child is important to us! Please remember to report your child's absence by calling our absence line at 586-797-6099 and leaving a message. Please clearly state your child's name, teacher, date, reason for the absence, and if you take your child to the doctor's – please bring a doctor's note back to school 😊 the next day. Our school answering machine will take absence calls between 3:30 p.m. and 8:30 a.m. You may use the office line during regular school hours.

Recess and Cold Weather Wear... Cold weather is here! A reminder.... make sure your child is dressed properly, with coat, hat, gloves, scarves, snow pants, boots, and an extra pair of socks. The children go outside for recess all winter long as the temperature/weather permits.

Positive Behavior Support at School and Home... Please take time each day to discuss with your child their school day and celebrate the successes and reinforce positive behavior choices. Know that the teachers, staff, and I continue to work with the children on creating a safe, healthy, and positive learning experience for all children.

Please continue to spend time reviewing the Elementary Parent and Student Handbook with your child. Should you have any questions or need clarification please do not hesitate to contact the office at 586-797-6000.

Communication

UCS supports electronic communication as a very effective way to communicate with our families through email news updates, electronic phone calls, and text messages. Please be certain that your email address is up to date and your phone numbers are current, so that you can receive valuable and timely school information.

PowerSchool Parent Portal

If you do not have access to PowerSchool Parent Portal, please stop into the school office to pick up the login information between 9:00 and 2:00 p.m. Parent Portal is the key to receiving student academic updates: progress reports and report cards.

Plumbrook Parking Lot Procedures

Just a reminder to **park only in designated parking spaces**. Remember not to park, stand, or leave your car while waiting for your children in the bus lane or the drop-off/ pick-up lane. The drop-off/pick-up lane is for easy student drop-off/pick-up before and after school. PLEASE have children enter cars on the school/sidewalk side of the drop-off/pick-up lane.

At the end of the school day, we ask that parents park their vehicles in the school lot and walk up to their child's exit door to safely walk their child to their vehicle. If you leave your car for any reason, please remember to turn off the car and take your keys. **Please drive with extreme caution** as students and parents are crossing the parking lot.

Should your child need to be dismissed early, please let their teacher know in advance if possible. It will be necessary for you to report to the school office and sign your child out. At that time, your child will be called down to the office for dismissal. Should your child return to school the same day it will be necessary to come into the office and sign them back in.

Administration of Medicine

Parents should administer medication to their children at home. If this is not possible, the school may administer their prescription or non-prescription medicine **only** when authorized by the student's parent/guardian. Requests must be made by completing an Authorization for Medication form available in the office and signed by a physician.

Whole Child Learning

As a part of the Utica Community Schools, we the staff of Plumbrook elementary hold high expectations regarding the success and achievement of all our students. Our staff strives to provide the most positive learning environment possible for academic, social, and behavioral growth. We value a strong partnership between home and school based on two-way communication, cooperation, and trust.

Please do not hesitate to stop in or call if you have a question, concern, or would like to support any of the activities planned for this year. By working together as a team this will be a very successful school year for all our children.

*Are you interested in helping in your child's school/school district - two opportunities below 😊

1. Lunch/Recess Supervisors Wanted!

We are looking for an additional 4 lunchroom/playground supervisors to help a few days a week. If you are interested, PLEASE contact the office (586-797-6000) and we will help you get processed through EDU Staff.

2. Bus Drivers Wanted!



DRIVE THE FUTURE
Become a School Bus Driver



- Earn up to \$19 per hour
- Paid training & holidays
- Part time - potential to earn extra hours
- Retirement benefits
- Enjoy summers off

For more information call 586-797-1130

Apply today at jobs.uticak12.org

Take some time to discuss New Year's resolutions with your child and see what positive changes you can make together and keep for 2020.

Dr. Melissa Labadie

Plumbrook Happenings!

January 2020	
6	Return to School – Happy New Year! Girl Scouts - Cadettes 3:15 Girl Scouts - Daisy/Brownies 5:45
7	3 rd Grade After School Support Program 3:15 Bear Den – Cub Scouts 6:00
8	Destination Imagination 3:30 Cub Scouts – Tiger/Wolf Den 5:30 PEP Meeting 7:00
9	PEP Bagel Sale 3 rd Grade After School Support Program 3:15 ATG Media Center 3:15
14	3 rd Grade After School Support Program 3:15 Bear Den – Cub Scouts 6:00
16	Half Day of School
17	Half Day of School
20	Martin Luther King Day – No School
21	3 rd Grade After School Support Program 3:15
22	Destination Imagination 3:30 Cub Scouts – Tiger/Wolf Den 5:30
23	3 rd Grade After School Support Program 3:15 ATG Media Center 3:15
27	Girl Scouts - Cadettes 3:15
28	3 rd Grade After School Support Program 3:15
29	Destination Imagination 3:15
30	Lockdown Practice Drill 1:00 3 rd Grade After School Support Program 3:15
31	Nursing Interns Conference Room
February	WIDA Testing Begins 2-3-2020
2	Ground Hog Day!
3	WIDA 2-3-2020 through 3-20-2020! Girl Scouts – Daisy/Brownies 5:45
4	Bear Den – Cub Scouts 6:00
5	Destination Imagination 3:30 PEP Meeting 3:30 Cub Scouts – Tiger/Wolf Den 5:30
6	PEP Bagel Sale ATG Media Center 3:15
7	Scout Parent Committee Meeting 6:00 Nursing Interns Conference Room
10	Girl Scouts – Cadettes 3:15
12	COUNT DAY!
14	Valentine’s Day PEP Dance 4:30 – Parents REQUIRED!
17-23	Mid-Winter Break
24	Girl Scouts – Cadettes 3:15
26	4 th Grade Field Trip – Orchestra Hall 9:40
28	Cub Scout – Gym 6:00

March	WIDA Testing ENDS 3-20-2020
2	Girl Scouts – Brownies 5:45
4	PEP Meeting 3:30
5	PEP Bagel Sale ATG Media Center 3:15
9	Girl Scouts – Cadettes 3:15
10	NO Students!
16	Girl Scouts – Brownies 5:45
17	St. Patrick's Day
19	ATG Media Center 3:15
20	Last Day - WIDA Testing ENDS 3-20-2020 Fire Drill 11:15
23	Cadette Troop 3:15
24	Bear Den-Cub Scouts 6:00
25	Tornado Safety Drill 1:15 (Statewide) Cub Scouts – Tiger/Wolf Den 5:30 5 th Grade Vocal Concert 6:30
27	Nursing Interns Conference Room
30	Girl Scouts – Brownies 5:45
April	M-Step 5th Grade Begins 4-13-2020 and Ends 5-8-2020
2	Pep Bagel Sale ATG Media Center 3:15
3	Nursing Interns Conference Room Scout Parent Committee Art Room 6:00
4-12	Spring Break 5th Grade Rooms Ready for M-Step!
13	5 th Grade M-Step Begins Cadette Troop 3:15 Girl Scouts – Brownies 5:45
15	Tax Day! PEP Meeting 7:00
16	ATG - Media Center 3:15
17	Nursing Interns Conference Room
21	Bear Den-Cub Scouts 6:00
22	Administrative Professionals Day Tiger/Wolf Den Art Room 5:30
23	PEP Fun Run
24	4 th Grade Field Trip to Troy Historical Museum
27	Cadette Troop 3:15 Girl Scouts – Brownies 5:45
30	5 th Grade Field Trip Detroit Zoo

***Please note...** These dates will be updated weekly/monthly as changes are made to the Plumbrook calendar.