



Plumbrook Elementary School

Utica Community Schools

39660 Spalding Drive

Sterling Heights, MI 48313

Mission Statement: Plumbrook Elementary will create a positive working relationship with students, staff, and community focusing on respect, diversity, and teamwork. Our mission is to provide every student with a quality educational experience in a safe, challenging, and engaging environment.

Belief Statements: Every child will learn and achieve. The School, Parents, and Community are a team in the learning process. Excellence is expected and celebrated. Data is used to drive and guide instruction.

DR. MELISSA LABADIE
Principal

Main Office: 586-797-6000
Absence Line: 586-797-6099

October 8, 2019

Happy Fall Plumbrook Families!

Thank you to our many families and the PEP group who have donated the gift of time to clean-up the landscape, donated supplies, planned and ran the carnival... And so much more! The Plumbrook family is truly amazing in meeting the needs of our students and staff!

The students, teachers, and staff have settled into the new school year expectations and routines have been established in all areas of learning: academics, socio-emotional, and positive behaviors. We continue to work with our families in reinforcing the importance of a positive behaviors creating a positive learning environment for all our students.

Lunch/Recess Supervisors

We need additional playground/lunch supervisor to help a few days a week. Even if you are only available two days each week – we would love to have your help and support. You would work with the staff and myself in learning the process. If you are interested, **PLEASE** contact the office and we will help you get processed through EDU Staff.

Free and Reduced Lunch!

Last year's free and reduced lunch applications will expire on Monday, October 14, 2019. As required by federal guidelines, students without a 2019-2020 approved Free and Reduced Meal Application on file will pay full price for all breakfast and lunch meals beginning October 15th. Families are strongly encouraged to go to website for quick results or complete a paper application as soon as possible to continue receiving benefits.

Absences

To report your child's absence, please call our absence line at 586-797-**6099** and leave a message. Please clearly state your child's name, teacher, date, reason for the absence, and if your child will be ordering hot lunch for the next day. The answering machine will take absence calls between 3:30 p.m. and 8:30 a.m. You may use the office line during regular school hours.

PowerSchool Parent Portal

If you do not have access to PowerSchool Parent Portal, please stop into the school office to pick up the login information. Parent Portal is the key to receiving student academic updates: progress reports and report cards.

Communication

UCS supports electronic communication as a very effective way to communicate with our families through email news updates, electronic phone calls, and text messages. Please be certain that your email address is up to date and your phone numbers are current, so that you can receive valuable and timely school information.

Visitors

In accordance with school district policy, everyone entering Plumbrook must report directly to the main office through entrance #1 and show picture identification. Our office staff will be happy to help you. If you are volunteering, or have a prearranged visit planned with your child's teacher, you will need to sign in. All visitors will be given a visitor sticker to wear. For student safety purposes, your cooperation in this matter is greatly appreciated

Volunteers

Keep this in mind as we move through the class party season: Halloween and Christmas. To protect students' health, safety and welfare, every volunteer must have a Volunteer Request form on file well in advance of volunteering their assistance at school or school related events. UCS conducts criminal background checks on volunteers through the Michigan State Police. The form, which asks for basic information such as a driver's license number, is available through the school office.

Meeting with Teachers

Our teachers at Plumbrook are always happy to meet with you! Please make an appointment with your child's teacher before or after school to avoid any interruptions to the students' instructional time.

Happy Halloween!

The HALLOWEEN PARADE will be on Thursday, October 31st at 10:00 a.m. We are asking that students dress in costumes that are of a positive nature, not violent. Some ideas might be superheroes, book characters, historical figures, or children from other countries. The Plumbrook Community embraces positive behaviors and expectations for all students. Costumes reflecting these expectations would be appreciated.

Students should not wear masks as part of their costumes at school. Masks impair vision and compromise movement, which could make them a detriment during the parade. Also, once the parade is over, the masks could be damaged or misplaced during classroom parties. **Children should wear their costumes to school.** Please apply any hairspray or coloring at home. We do not have the facilities, or the supervision to have students apply them at school. **No weapons of any kind are allowed as part of a costume.**

The parade will begin at 10:00 a.m. Students will start in the Kindergarten/First grade hallway. The parade will go out those hallway doors and continue around the back of the building. Each classroom will be waiting outside their room and join in as the parade passes by. Students will continue the parade until they reach their classroom. The best viewing of the parade will be outside on the play-pad as the students circle the building.

Please do not park in the bus lanes, or in the PI/OHI bus loop- South Lot. Since so many parents will be at school that day, it may be wise to carpool since our parking is limited. Also, please remember to sign in and wear your name tag if you enter the building.

Have a Safe and Happy Halloween 😊

Dr. Melissa Labadie
Principal



**PLUMBROOK KNIGHT
HAPPENINGS**

| October | Event |
|-----------------|---|
| 8 | ATG with Mr. Lambert – Media Center (5:30) |
| 9 | PEP Meeting ISM – 7:00 |
| 10 | Snapology – 3:20 |
| 14 | Girl Scouts: 3:15 & 5:45 |
| 15 | Bus Evacuation - 9:15 |
| 16 | PBIS Assembly - 2:15 |
| 22 | PI/OHI Field Trip |
| 24 | Snapology – 3:20 |
| 25 | Halloween Party – PEP Group - SACC Room |
| 31 | Halloween – Half Day 11:30 Dismissal Parade 10:00 – Outside Weather Permitting |
| November | |
| 4 | Case Yoga – Music Room – 3:20 |
| 5 | Voting Day – Staff Report – No School for Students |
| 7 | PEP Bagel Sale – Pre-sale Snapology – 3:20 |
| 11 | Girl Scouts: 3:15 & 5:45 Case Yoga – Music Room – 3:20 |
| 12 | Field Trip 4 th & 6 th Grades – Stevenson 9:25 Boy Scouts 6:00 |
| 13 | Evening Conferences 4:30-7:30 Boy Scouts- 5:30 |
| 14 | Take Cover Drill – 9:00 Conferences (Afternoon & Evening) Students Half Day Dismissal 11:30 Snapology – 3:20 |
| 18 | 2 nd Grade Music Field Trip Macomb Center Performing Arts Case Yoga – Music Room – 3:20 |
| 20 | Young Rembrandts – 3:20 |
| 21 | Snapology – 3:20 |
| 25 | Girl Scouts: 3:15 & 5:45 Case Yoga – Music Room – 3:20 |
| 27 | Thanksgiving Break |
| December | |

*Please note... These dates will be updated weekly/monthly as changes are made to the Plumbrook calendar.